

Demands for Grants and Appropriations 2023-24

Grant No - 05

107 - Ministry of Public Administration

Allocations and Activities

1 **The main functions of the Ministry of Public Administration are:**

- a. Formation of cadre service and first appointment in the post of cadre service;
- b. Creation of posts and formulation/amendment of organizational structure of various government departments and institutions;
- c. Formulation and amendment of rules/policies relating to terms and conditions of employment;
- d. Recruitment, transfer/promotion of employees of the Ministry Public Administration in the Secretariat and Field Administration and taking disciplinary action for them thereto;
- e. Formulation of training policies and action plans for professional development of government employees and to provide training at home and abroad;
- f. Posting of employees working on deputation under the ministry and the assimilation of surplus employees;
- g. Welfare of government employees and management of joint insurance and welfare funds; and
- h. Printing of various government documents, question papers, government cheques etc and collection and supply of office stationeries and vehicles.

2 **The revised budget allocation (Operating and Development) from FY 2020-21 to 2022-23 and the proposed allocation (Operating and Development) for FY 2023-24 of the Ministry of Public Administration are shown below:**

(Taka in Thousand)

Financial Year		Operating	Development	Total	Recurrent	Capital	Financial Assets	Liabilities
2020-21	Revised Budget	2700,19,44	346,90,00	3047,09,44	2608,50,11	372,78,33	65,81,00	0
2021-22	Revised Budget	2986,70,16	545,82,00	3532,52,16	2824,28,94	655,42,22	52,81,00	0
2022-23	Revised Budget	3234,33,00	401,83,00	3636,16,00	3071,87,74	520,47,26	43,81,00	0
2023-24	Budget	3639,11,00	1003,00,00	4642,11,00	3416,32,83	1122,97,17	102,81,00	0

3 **In FY 2023-24, the following important activities/programmes/projects are scheduled to be implemented:**

- a. Completion of Foundation Training of 450 newly recruited and left-over in previous batches of BCS cadre employees;
- b. Completion of Law and Administration Training Course for 100 Officers of BCS Administration Cadre;
- c. Completion of Advanced Administration and Development (ACAD) course for 100 Deputy Secretaries;
- d. Completion of Senior Staff Course (SSC) for 55 Joint Secretaries;
- e. Conferring Bangabandhu Public Administration Awards to promote good governance and innovation in public administration; and
- f. Ensuring welfare grants (Financial Assistance) to the families of employees who died or disabled permanently due to serious injury on duty.

Demands for Grants and Appropriations 2023-24

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107-Ministry of Public Administration

(Taka in Thousand)

Charged	0	Operating	3639,11,00	Recurrent	3416,32,83
Others	4642,11,00	Development	1003,00,00	Capital	1122,97,17
				Financial Asset	102,81,00
				Liability	0
Total :	4642,11,00	Total :	4642,11,00	Total :	4642,11,00

(Taka in Thousand)

Economic Code	Description	Budget 2023-24	Revised 2022-23	Budget 2022-23
Economic Classification				
Recurrent Expenditure				
3111	Wages and salaries in cash	1638,71,99	1540,57,52	1586,84,82
3211	Administrative expenses	173,74,30	149,80,25	155,40,95
3221	Fees, charges and commissions	14,81,78	13,64,98	14,72,87
3231	Training	153,67,30	110,85,16	179,52,41
3243	Petrol, oil and lubricants	67,18,56	63,97,35	63,60,85
3244	Travel and Transfer	46,86,81	21,99,53	36,45,89
3251	Agriculture supplies	2,00	0	0
3252	Medical and surgical supplies	15,70,07	11,25,48	9,75,48
3253	Public order and safety supplies	164,36,32	150,06,80	150,05,00
3254	Food supplies	30	0	0
3255	Printing and stationery	148,03,94	124,34,88	136,25,50
3256	General supplies and materials	51,99,45	48,23,14	45,40,14
3257	Professional services, honorariums and special	38,70,29	26,64,31	26,65,04
3258	Repairs and maintenance	121,49,41	98,40,50	101,57,80
3631	Current grants	370,73,85	347,90,95	335,54,95
3632	Capital grants	20,72,15	56,32,45	70,04,55
3721	Social assistance benefits in cash	310,94,01	222,41,81	241,88,14
3731	Employment-related social benefits in cash	1,10,00	0	0
3821	Current transfers not elsewhere classified	14,45,25	12,61,30	12,38,32
3823	Current transfers for projects	19,17,00	12,97,00	29,70,00
3911	Reserve	43,88,05	59,84,33	98,25,67
Total - Recurrent Expenditure :		3416,32,83	3071,87,74	3294,08,38

(Taka in Thousand)

Economic Code	Description	Budget 2023-24	Revised 2022-23	Budget 2022-23
Economic Classification				
Capital Expenditure				
Non financial assets				
4111	Buildings and structures	187,43,01	180,03,00	165,17,30
4112	Machinery and equipment	563,30,03	155,33,26	376,59,98
4113	Other fixed assets	2,55,50	2,07,00	2,07,00
4141	Land	216,18,33	93,06,00	2,00
Sub Total - Non financial assets :		969,46,87	430,49,26	543,86,28
Capital expenditure for project				
4211	Capital expenditure for project	0	89,98,00	241,00,00
Sub Total - Capital expenditure for project :		0	89,98,00	241,00,00
Reserve				
4911	Reserve	153,50,30	0	32,21,34
Sub Total - Reserve :		153,50,30	0	32,21,34
Total - Capital Expenditure :		1122,97,17	520,47,26	817,07,62
Assets				
Financial assets				
7215	Loans	102,81,00	43,81,00	43,81,00
Sub Total - Financial assets :		102,81,00	43,81,00	43,81,00
Total - Assets :		102,81,00	43,81,00	43,81,00
Total - Ministry of Public Administration :		4642,11,00	3636,16,00	4154,97,00

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(Taka in thousand)

Charged	0	Operating	3639,11,00	Recurrent	3416,32,83
Others	4642,11,00	Development	1003,00,00	Capital	1122,97,17
				Financial Asset	102,81,00
				Liability	0
Total:	4642,11,00	Total:	4642,11,00	Total:	4642,11,00

(Taka in thousand)

Organisation Code	Description	Budget 2023-24	Revised 2022-23	Budget 2022-23
Organisational Classification				
10701	Secretariat, Ministry of Public Administration			
	Operating Activity	987,89,00	912,22,65	925,33,85
	Development Activity	991,86,00	396,41,00	658,80,00
	Total:	1979,75,00	1308,63,65	1584,13,85
	Recurrent	978,44,00	862,40,99	1004,85,30
	Capital	898,50,00	402,41,66	535,47,55
	Financial Asset	102,81,00	43,81,00	43,81,00
	Total:	1979,75,00	1308,63,65	1584,13,85
10702	Training Institutions			
	Operating Activity	42,00,00	36,73,96	39,00,00
	Development Activity	11,14,00	5,42,00	4,43,00
	Total:	53,14,00	42,15,96	43,43,00
	Recurrent	44,13,00	34,47,01	33,56,51
	Capital	9,01,00	7,68,95	9,86,49
	Total:	53,14,00	42,15,96	43,43,00
10703	Offices of the Field Administration			
	Operating Activity	1920,07,00	1702,23,31	1784,48,15
	Total:	1920,07,00	1702,23,31	1784,48,15
	Recurrent	1833,52,37	1653,23,90	1698,29,66
	Capital	86,54,63	48,99,41	86,18,49
	Total:	1920,07,00	1702,23,31	1784,48,15
10704	Department of Printing & Publications			
	Operating Activity	320,65,00	321,89,92	334,14,00
	Total:	320,65,00	321,89,92	334,14,00
	Recurrent	263,88,46	261,85,44	262,87,91
	Capital	56,76,54	60,04,48	71,26,09
	Total:	320,65,00	321,89,92	334,14,00

(Taka in Thousand)

Organisation Code	Description	Budget 2023-24	Revised 2022-23	Budget 2022-23
Organisational Classification				
10705	Directorate of Government Transport			
	Operating Activity	368,50,00	261,23,16	408,78,00
	Total:	368,50,00	261,23,16	408,78,00
	Recurrent	296,35,00	259,90,40	294,49,00
	Capital	72,15,00	1,32,76	114,29,00
	Total:	368,50,00	261,23,16	408,78,00
	Total - Operating Activity:	3639,11,00	3234,33,00	3491,74,00
	Total - Development Activity:	1003,00,00	401,83,00	663,23,00
	Total - Operating and Development Activity:	4642,11,00	3636,16,00	4154,97,00
	Total - Recurrent:	3416,32,83	3071,87,74	3294,08,38
	Total - Capital :	1122,97,17	520,47,26	817,07,62
	Total - Asset:	102,81,00	43,81,00	43,81,00
	Total Liability:	0	0	0
	Total-Ministry of Public Administration:	4642,11,00	3636,16,00	4154,97,00