

Government of the People's Republic of Bangladesh  
Ministry of Finance, Finance Division  
Administration & Coordination Wing  
**Training Section**  
[www.mof.gov.bd](http://www.mof.gov.bd)

No-07.00.0000.190.25.001.18-28

Date: 24 January, 2018

**Government Order**

The undersigned is directed to convey the Government's approval of **Ms. Sadia Islam, Assistant Chief, Finance Division, Ministry of Finance** to participate in the training program on "Research Methods in Labour Studies" organized by Indian Technical & Economic Cooperation Programme (ITEC) to be held on 05-23 February, 2018 (excluding transit period) at V.V. Girl National Labour Institute, Noida, India under the following terms and conditions:

- a. While on visit she will be treated as on duty;
- b. She will draw her usual pay and allowances in local currency. No part of it should be drawn in foreign currency;
- c. All expenses regarding this visit will be borne by the organizer;
- d. She will not be allowed to stay abroad more than the approved period;
- e. She will submit a report in the Feed Back Form to the Secretary of the Finance Division as well as to the Training Section of the Ministry of Public Administration (in prescribed form) within 05 (five) days of her return;
- f. She will leave Dhaka for India on 04 February, 2018 or nearer suitable date and return to Dhaka on 24 February, 2018 or nearer suitable date.

02. This order is issued with the approval of the appropriate authority.

*Sd/-*

(Rounaq Afroza Suma)

Senior Assistant Secretary

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No-07.00.0000.190.25.001.18-28/1(14)

Date: 24 January, 2018

**Copy for kind information and necessary action (Not According to Seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. H.E. High Commissioner, High Commission of India, Dhaka, Bangladesh.
3. H.E. High Commissioner, High Commission of Bangladesh, New Delhi, India.
4. Additional Secretary (Administration & EC), Finance Division, Ministry of Finance.
5. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
6. Director General, Immigration and Passports, Agargaon, Dhaka.
7. Joint Secretary (PPP unit), Finance Division, Ministry of Finance.
8. Director, Hazrat Shahjalal International Airport, Dhaka.

9. PS to Secretary, Finance Division, Ministry of Finance.
10. Senior Assistant Secretary (Administration-3), Finance Division, Ministry of Finance.
11. General Manager, Foreign Currency Exchange Division, Bangladesh Bank, Dhaka.
12. Senior Systems Analyst, Finance Division, Ministry of Finance (With a request to upload in Finance Division's website).
13. Ms. Sadia Islam, Assistant Chief, Finance Division, Ministry of Finance.
14. Office copy.



(Rounaq Afroza Suma)  
Senior Assistant Secretary