

Demands for Grants and Appropriations 2024-25

Grant No - 03

104 - Cabinet Division

Allocations and Activities

1 **Main Functions of the Cabinet Division:**

- a. Functions related to administering oath and resignation of the President; appointment, oath and resignation of the Prime Minister and members of the Cabinet;
- b. Secretarial assistance to the Cabinet, Cabinet Committees and Secretary-meetings along with preservation of the documents thereto; compilation of the yearly report on activities of the Ministries/Divisions and presentation to the Cabinet;
- c. Inter-ministerial coordination; formation and reorganization of the Ministries/Divisions and allocation of business; functions relating to NICAR;
- d. Functions related to The Rules of Business, The Flag Rules, The National Anthem Rules, The National Emblem Rules and Warrant of Precedence; recommendation for presentation of proposed Acts to the Cabinet of Ministries/ Divisions;
- e. Observance of National Mourning Day on 15th August;
- f. Management of conferring National Award;
- g. Activities related to general administration of Upazilas, Districts and Divisions;
- h. Implementation, monitoring and evaluation of Annual Performance Agreements; National Integrity Strategy and other reform activities; and
- i. Functions related to Toshakhana and National Security Cell.

2 **The revised budget allocation (Operating and Development) from FY 2021-22 to FY 2023-24 and the proposed allocation (Operating and Development) for FY 2024-25 of the Cabinet Division are shown below:**

(Taka in Thousand)

Financial Year		Operating	Development	Total	Recurrent	Capital	Financial Assets	Liabilities
2021-22	Revised Budget	146,16,86	44,49,00	190,65,86	185,21,76	5,40,00	4,10	0
2022-23	Revised Budget	81,32,63	26,98,00	108,30,63	105,56,80	2,68,93	4,90	0
2023-24	Revised Budget	91,83,41	1,79,00	93,62,41	86,17,11	7,38,00	7,30	0
2024-25	Budget	105,26,60	16,87,00	122,13,60	107,87,60	14,26,00	0	0

3 **In FY 2024-25, the following important activities/projects/programmes are scheduled to be implemented:**

- a. Arranging Cabinet-Meetings and monitoring implementation progress of decisions taken in these meetings;
- b. Holding meeting of Cabinet Committee, National Implementation Committee on Administrative Reforms/Reorganization (NICAR);
- c. Observance of National Mourning Day on 15th August with due dignity, monitoring and coordinating all activities relating thereto;
- d. Arranging ceremony for conferring Independence Award;
- e. Preparing Address of the Hon'ble President to the Parliament at the commencement of its first session in 2025;
- f. Arrangement of coordination meetings of Divisional Commissioners and conference of Deputy Commissioners: arranging video conferences for various meetings sharing ideas/opinions with officials and public representatives Division and District levels;
- g. Coordination and monitoring the activities related to implementation of National Integrity Strategy, Annual Performance Agreement and Citizen's Charter;
- h. Formulation and publication of yearly report on activities of the Ministries/Divisions;
- i. Functions associated with supervision and coordination of the Uttara Gonobhabon; and
- j. Implementation of ongoing projects of Cabinet Division.

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104-Cabinet Division

(Taka in Thousand)

Charged	0	Operating	105,26,60	Recurrent	107,87,60
Others	122,13,60	Development	16,87,00	Capital	14,26,00
				Financial Asset	0
				Liability	0
Total :	122,13,60	Total :	122,13,60	Total :	122,13,60

(Taka in Thousand)

Economic Code	Description	Budget 2024-25	Revised 2023-24	Budget 2023-24
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Economic Classification

Recurrent Expenditure

3111	Wages and salaries in cash	32,19,75	30,85,50	30,52,50
3211	Administrative expenses	18,78,57	11,46,65	14,42,70
3221	Fees, charges and commissions	1,46,10	16,57	5,00
3231	Training	5,80,24	3,03,32	5,28,00
3243	Petrol, oil and lubricants	6,33,00	5,73,00	5,73,00
3244	Travel and Transfer	8,74,18	8,41,13	8,63,50
3253	Public order and safety supplies	2,42	0	0
3255	Printing and stationery	1,48,46	90,68	91,20
3256	General supplies and materials	64,62	43,61	34,00
3257	Professional services, honorariums and special exper	18,47,45	12,66,92	11,44,00
3258	Repairs and maintenance	6,62,26	5,62,73	7,01,80
3631	Current grants	1,16,05	84,00	1,04,00
3632	Capital grants	2,50	1,00	1,00
3821	Current transfers not elsewhere classified	6,12,00	6,02,00	6,02,00
3911	Reserve	0	0	5,80,00
Total - Recurrent Expenditure :		107,87,60	86,17,11	97,22,70

Capital Expenditure

Non financial assets

4111	Buildings and structures	1,00	0	1,00
4112	Machinery and equipment	12,36,00	6,48,00	12,70,00
4113	Other fixed assets	50,00	90,00	90,00
Sub Total - Non financial assets :		12,87,00	7,38,00	13,61,00

Reserve

4911	Reserve	1,39,00	0	0
Sub Total - Reserve :		1,39,00	0	0
Total - Capital Expenditure :		14,26,00	7,38,00	13,61,00

(Taka in Thousand)

Economic Code	Description	Budget 2024-25	Revised 2023-24	Budget 2023-24
Economic Classification				
Assets				
Financial assets				
7215	Loans	0	7,30	7,30
Sub Total - Financial assets :		0	7,30	7,30
Total - Assets :		0	7,30	7,30
Total - Cabinet Division :		122,13,60	93,62,41	110,91,00

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(Taka in thousand)

Charged	0	Operating	105,26,60	Recurrent	107,87,60
Others	122,13,60	Development	16,87,00	Capital	14,26,00
				Financial Asset	0
				Liability	0
Total:	122,13,60	Total:	122,13,60	Total:	122,13,60

(Taka in thousand)

Organisation Code	Description	Budget 2024-25	Revised 2023-24	Budget 2023-24
Organisational Classification				
10401	Secretariat, Cabinet Division			
	Operating Activity	71,28,75	56,90,71	68,71,00
	Development Activity	16,87,00	1,79,00	7,52,00
	Total:	88,15,75	58,69,71	76,23,00
	Recurrent	75,90,75	54,24,41	65,55,70
	Capital	12,25,00	4,38,00	10,60,00
	Financial Asset	0	7,30	7,30
	Total:	88,15,75	58,69,71	76,23,00
10402	Abolished Anti-Corruption Bureau			
	Operating Activity	13,85	19,70	24,00
	Total:	13,85	19,70	24,00
	Recurrent	13,85	19,70	24,00
	Total:	13,85	19,70	24,00
10403	Ministers Affairs Unit			
	Operating Activity	33,84,00	34,73,00	34,44,00
	Total:	33,84,00	34,73,00	34,44,00
	Recurrent	31,83,00	31,73,00	31,43,00
	Capital	2,01,00	3,00,00	3,01,00
	Total:	33,84,00	34,73,00	34,44,00
	Total - Operating Activity:	105,26,60	91,83,41	103,39,00
	Total - Development Activity:	16,87,00	1,79,00	7,52,00
	Total - Operating and Development Activity:	122,13,60	93,62,41	110,91,00
	Total - Recurrent:	107,87,60	86,17,11	97,22,70
	Total - Capital :	14,26,00	7,38,00	13,61,00
	Total - Asset:	0	7,30	7,30
	Total Liability:	0	0	0
	Total-Cabinet Division:	122,13,60	93,62,41	110,91,00