**Grant No. 05**

**107- Ministry of Public Administration**

**Medium Term Expenditure**

(Taka in Thousands)

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Budget**  **2021-22** | **Projection** | |
| **2022-23** | **2023-24** |
| Operating Expenditure |  |  |  |
| Development Expenditure |  |  |  |
| **Total** |  |  |  |
|  | | | |
| Recurrent |  |  |  |
| Capital |  |  |  |
| Financial Asset |  |  |  |
| Liability |  |  |  |
| **Total** |  |  |  |

**1.0 Mission Statement and Major Functions**

**1.1 Mission Statement**

Develops a efficient, service & welfare Oriented and accountable public administration by enhancing institutional capabilities.

**1.2 Major Functions**

1.2.1 Composition of cadre services and first appointment to a post of cadre service;

1.2.2 Creation of posts in different government departments and institutions, formulation/modification of organizational structure;

1.2.3 Formulation/modification of rules/policies regarding service regulations and conditions;

1.2.4 Appointment/transfer, promotion and adoption of disciplinary procedures for the officers under the administrative control of the Ministry of Public Administration;

1.2.5 Formulation of training policies for the improvement of professional skills of the government officers/staff and career planning and arrangement of training at home and abroad;

1.2.6 Deputation posting for the officers under the administrative control of the Ministry of Public Administration and absorption/employment of surplus public servants;

1.2.7 Ensure welfare of the government officers/staff and management of group insurance and welfare fund;

1.2.8 Publication of different government documents, questions, cheque books etc. and procurement and supply of different stationery items and transports.

**2.0 Medium Term Strategic Objectives and Activities**

| **Medium-Term Strategic Objectives** | **Activities** | **Implementing Departments/Agencies** |
| --- | --- | --- |
| **1** | **2** | **3** |
| 1. Enhance institutional capacity of the public administration | * Appointment, transfer and posting of competent officers in different levels of Public Administration | * Secretariat |
| * Review and update/simplification of rules/policies/procedures and organizational structures |
| * Digitization of activities of public administration |
| * Providing budgetary allocation to the field level offices |
| * Institutional and physical infrastructure development of the departments/agencies |
| * Providing logistics and printing services to the ministry and subordinate offices | * Directorate of Printing & Publications |
| * Providing foundation training and training on various relevant issues to Government Employees | * Secretariat * BPATC * BCS (Administration) Academy * BIAM |
| * Providing assistance to government Employees for higher education/ study tour and research | * Secretariat * BPATC * BCS (Administration) Academy |
| * Organize and implement different types of workshops/seminars/conferences on governance and other relevant issues | * BCS (Administration) Academy * BPATC * BIAM |
| * Providing transport services to government Employees | * Secretariat * Govt. Transport Directorate |
| * Research and publication | * BPATC * BCS (Administration Academy) |
| * Organize foreign study tour/short course based on the results of different training | * BCS (Administration Academy |
| 1. Ensure transparency and accountability in the public administration | * Introduction of performance-based evaluation system(PBES) for government employees | * Secretariat |
| * Preparation and publication of Annual Report of the overall activities of the Ministry of Public Administration |
| * Proper application of Discipline and Appeal Rules |
| * Disposal of employee’s audit objection |
| * Take necessary action and arranged regular public hearing for disposal of public grievance | * Field Administration |
| 1. Effective implementation of government policies/programmes at the field level | * Provide assistance and coordinate for the implementation of development project, educational - cultural, poverty eradication, and social safety net activities | * Field Administration |
| * Coordinate law enforcing agencies' activities for improvement of law and order and conducting mobile court |
| * Provide assistance in the implementation of activities related to local and national level elections and coordinate among different departments |
| * Organize meeting/programmes for creating public awareness on prevention of violence against women, eve-teasing, child marriage and food adulteration, harmful effects of narcotics, and control of terrorism and extremism |
| * Provide faster service delivery to the people through e-service center at the field level |
| * Supervision and inspection of implementation of development projects |
| 1. Management of welfare activities of the government employees | * Provide medical services and financial support to the government employees | * Govt. Employees Welfare Board * Bangladesh Retired Govt. Employees Welfare Association * Govt. Employees Hospital |
| * Provide transport facilities to the government employees for movement to offices | * Govt. Employees Welfare Board * Govt. Transport Directorate |
| * Improvement of the government vehicle repair and servicing services | * Govt. Transport Directorate |
| * Provide education stipends to the children of the government employees | * Bangladesh Retired Govt. Employees Welfare Association * Govt. Employees Welfare Board |

**3.0 Poverty and Gender Reporting**

**3.1 Impact of Medium Term Strategic Objectives on Poverty Reduction and Women's Advancement**

**3.1.1 Enhance institutional capacity of the public administration**

**Impact on Poverty Reduction:** Various programmes have been undertaken to improve the efficiency and capacity of the public administration. Once the efficiency and capacity of the public administration are enhanced, poverty reduction will be accelerated.

**Impact on Women's Advancement:** Measures have been undertaken to ensure participation of women in economic, educational, social and cultural fields by fixing quota in government service and providing essential trainings to enhance their administrative capacity. As a result, they would be able to get themselves involved in the aforesaid fields and thus accelerating women's development.

**3.1.2 Ensure transparency and accountability in the public administration**

**Impact on Poverty Reduction:** Transparency and accountability of the government services, if ensured, would improve the quality of Government employees’ work, ensuring prompt and improved service delivery to the people. As a result, the poor people of the country will be benefitted.

**Impact on Women's Advancement:** Good governance will be ensured if transparency and accountability of government services are enhanced. Women, as a significant part of the population, will also be benefited from these.

**3.1.3 Effective implementation of government policies and programmes at the field level**

**Impact on Poverty Reduction:** Government has various poverty reduction programmes such as TR, GR, FFW, VGF, VGD, etc. at the grass roots level. Field administration plays a vital role in preparing and implementing these programmes. Apart from these, field administration ensures implementation of all government development projects and education related activities through coordinating at the grass roots level. Successful implementation of these programmes plays an important role in poverty reduction.

**Impact on Women's Advancement:** Government’s poverty alleviation programmes are mainly implemented engaging poor women at the grass roots level. These enable women to get involved in economic activities, resulting in the empowerment of women. Further, field administration has an important role in implementing government's social safety-net programmes such as widow allowance, old age allowance, stipends for girl students, etc. Successful implementation of these programmes will increase the overall well- being of women and their families.

**3.1.4 Management of welfare activities of the government employees**

**Impact on Poverty Reduction:** Medical treatment and financial grants, given to government employees for medical treatments, will reduce their health risks helping them to stay physically fit. As a result, their productivity will increase. Further, the stipend programme helps government employees’ children to continue and transform themselves into capable human resources.

**Impact on Women's Advancement:** A large portion of the women are employed in government service and receive financial assistance from the government for medical treatments and other purposes. In addition, like male employees, female employees’ children also get financial assistance such as education stipends from the Welfare Board. This assistance plays a vital role for the development of financial condition and family welfare of female employees.

**3.2 Poverty Reduction and Women’s Advancement Related Spending**

(Taka in Thousands)

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Budget**  **2021-21** | **Projection** | |
| **2022-23** | **2023-24** |
| Poverty Reduction |  |  |  |
| Gender |  |  |  |

**4.1 Priority Spending Areas/Programmes**

| **Priority Spending Areas/Programmes** | **Related Medium Term Strategic Objectives** |
| --- | --- |
| **1. Speedy services delivery**  The main objective of the Ministry of Public Administration is to provide better services to the people through the overall personnel management of the public administration. As part of the public administration, field administration provides direct services to people at the grass-roots level. Hence, steps have been taken to transform the public administration into an efficient, modern and capable institution. At the same time, efforts to update the existing rules, policies and procedures are continuing. Steps are also being taken to simplify the systems and procedures and to arrange training programmes to change the mindset of government officials. Necessary measures are taken to ensure transparency and accountability in government service delivery. E-service centers have been introduced in all Deputy Commissioner’s offices to deliver faster services to the people. For these reasons, this programme has been considered top priority area. | * Enhance institutional capacity of the public administration * Ensure transparency and accountability in the public administration |
| **2. Training and enhancing competencies**  There is no alternative to training for making government employees efficient and competent. Short and long term training has been provided to new recruits to make them more suitable for the government organizations. Apart from the basic training, government officers are being trained at home and abroad on issues such as governance, gender, climate change, negotiation skills, management of public procurement, change management, preparation and implementation of development projects, computer and communicative english programmes etc. enable them to keep pace with the changing needs of the time, and in keeping with expectations of the people. Government officers are also provided with higher training to make them a capable workforce. For these reasons, it is considered as second priority. | * Enhance institutional capacity of the public administration |
| **3. Institutional reforms programmes**  Institutional reforms such as enacting *the Civil Service Act*, formulation of posting and transfer policy, reorganizing the field administration, clustering of ministries, framing career development plans for officers, etc. have been undertaken to make the public administration more suitable for the twenty first century. Steps have also been taken to introduce the performance-based evaluation system to ensure greater accountability. Further, under the Civil Service Change Management Project, Citizen Charters Guidelines are being formulated to ensure speedy and quality services delivery at the grass root level and to ensure greater accountability. Provisions have also been made to introduce Front Desks in field offices, and to arrange public hearings to address public complaints. Therefore, it is the next priority programmes. | * Enhance institutional capacity of the public administration |
| **4. Strengthening field administration and bringing it under the ICT programme**  Field administration has a pivotal role in implementing government policies, development projects, poverty reduction and social safety-net programmes at the grass-root level. Field administration has been modernized through introduction of the ICT programme in order to provide prompt services to the people and to establish improved communications. To this end, field offices have been connected with the ministry through a Video Conferencing Network. Efforts are being continued to train field level officials on ICT and provide them with logistic supports such as laptops/computers, web-cams and internet modems. As part of the strengthening the field administration, efforts are continue to supply necessary machineries and equipment’s to field officers and to recruit additional manpower. More administrative authority has been delegated to the field administration. Therefore, the Ministry has considered this as one of the priority programmes. | * Effective implementation of government policies/ programmes at the field level |

**4.2 Medium Term Expenditure Estimates and Projection (2021-22 to 2023-24)**

**4.2.1 Expenditure by Department/Agencies/Institutional Units**

(Taka in Thousands)

| **Description** | **Budget** | **Revised** | **Budget**  **2021-22** | **Projection** | |
| --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2022-23** | **2023-24** |
|  |  |  |  |  |  |

**4.2.2 Expenditure by Economic Group Wise**

(Taka in Thousands)

| **Economic**  **Group** | **Description** | **Budget** | **Revised** | **Budget**  **2021-22** | **Projection** | |
| --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2022-23** | **2023-24** |
|  |  |  |  |  |  |  |

**5.0 Key Performance Indicators (KPI)**

| **Indicator** | **Related Strategic Objectives** | **Unit** | **Revised**  **Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
| 1. Trained officers: |  |  |  |  |  |  |  |  |  |
| 1. Foundation training | 1 | % | 100 |  | 100 |  | 100 | 100 |  |
| 1. Law & administration | 100 |  | 100 |  | 100 | 100 |  |
| 1. ACAD | 100 |  | 100 |  | 100 | 100 |  |
| 1. Senior Staff Course | 100 |  | 100 |  | 100 | 100 |  |
| 1. Provide grants to the family of deceased govt. employees | 4 | % | 90 |  | 100 |  | 100 | 100 |  |
| 1. Provide medical services to govt. employees | 100 |  | 100 |  | 100 | 100 |  |
| 1. Disposal of complaints (at district levels) | 2 | % | 100 |  | 100 |  | 100 | 100 |  |
| 1. Conducting Mobile courts | 3 | % (comparing  To set standards\*) | 100 |  | 100 |  | 100 | 100 |  |

\* Cabinet Division fixed 36060 Mobile Court per year for field administration.

**6.0 Recent Achievements, Activities, Output Indicators and Targets and Expenditure Estimates of the Departments/Agencies**

**6.1 Secretariat**

**6.1.1 Recent Achievements**: In order to enhance the institutional capacity of Public Administration, 6463 fficials were recruited in various cadre through BCS examinations, 275 employees were trained to implement e-filing system along with the introduction of 60 hours on job compulsory training to 1400 employees on skill development. For higher education abroad, education grants for the 999 officials from different cadre, training for 6443 officials in the country and foreign training for 3485 officials had been provided. For the welfare of the government employees, a one-time grant was given to the families of 5103 employees who died while serving, 51 employees who are temporary injuries and 1618 entitled government employees were provided advance loans for purchase of cars. Training Manual, administrative terminology, information guide, Establishment Manual, O & M Manuals, annual reports of civilian manpower, annual report of Ministry were published regularly in this period. Policy of Public Administration Medals has been framed.

**6.1.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Appointment, transfer and posting of competent officers in the offices under the administrative control of the ministry | Transfers and postings | 1 | Progress  (%) | 95 |  | 98 |  | 99 | 99 |  |
| Appointments on deputation/ contract | 97 |  | 98 |  | 99 | 99 |  |
| 1. Review and updating/ simplification of rules/policies/procedures and organizational structures | The Civil Service Act enacted | 1 | Progress  (%) | 100 |  |  |  |  |  |  |
| Promotion/ transfer and posting rules formulated | 50 |  | 100 |  |  |  |  |
| Different rules revised/ updated | 95 |  | 100 |  | 100 | 100 |  |
| Organizational structure of field administration reformed | 65 |  | 100 |  | 100 | 100 |  |
| Creation of posts and reorganization of organogram | 82 |  | 100 |  | 100 | 100 |  |
| Systems and procedures simplified | 85 |  | 100 |  | 100 | 100 |  |
| 1. Digitization of activities of public administration | Digital filing, file tracking & noting  introduced | 1 | Progress  (%) | 100 |  | 100 |  | 100 | 100 |  |
| Digitization of different sectional  Works | 80 |  | 100 |  | 100 | 100 |  |
| 1. Providing budgetary allocation to the field level offices | Budget  Allocated in time | 1 | Progress  ( %) | 100 |  | 100 |  | 100 | 100 |  |
| 1. Institutional and physical infrastructure development of the departments/ agencies | Infrastructure constructed | 1 | Numbers | 25 |  | 45 |  | 45 | 45 |  |
| 1. Providing transport services to government employees | Car advance provided to Joint Secretary/Deputy Secretary level officers | 1 | Number (Persons) | 160 |  | 250 |  | 250 | 250 |  |
| 1. Providing foundation training and training on various relevant issues to Government Employees | Foundation training | 1 | Numbers (person) | 1100 |  | 1100 |  | 1200 | 1200 |  |
| Law & administration | 160 |  | 160 |  | 160 | 160 |  |
| ACAD | 160 |  | 160 |  | 160 | 160 |  |
| Senior Staff Course | 120 |  | 120 |  | 120 | 120 |  |
| 1. Provide assistance to government employees for higher education/ study tour and research | Assistance for higher education | 1 | Number (person) | 70 |  | 70 |  | 70 | 70 |  |
| Assistance for short course | 247 |  | 250 |  | 250 | 250 |  |
| 1. Introduction of performance-based evaluation system for government employees | Performance-based evaluation introduced | 2 | Progress (%) | 30 |  | 100 |  | 100 | 100 |  |
| 1. Proper application of discipline and appeal rules | Disposal of departmental action | 2 | Number | 65 |  | 70 |  | 75 | 80 |  |
| 1. Preparation and publication of annual reports of overall activities of the Public Administration Ministry | Annual report prepared & published | 2 | Number | 1 |  | 1 |  | 1 | 1 |  |
| 1. disposal of employee’s audit objections, | Audit objections disposed | 2 | Number | 950 |  | 1000 |  | 1000 | 1000 |  |

**6.1.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.2 Bangladesh Public Administration Training Center (BPATC)**

**6.2.1 Recent Achievements**: Bangladesh Public Administration Training Centre (BPATC) provided Foundation Training to 2706 cadre officers, Advanced Courses on Administrative Development (ACAD) for 472 Deputy Secretaries, Senior Staff Courses (SSC) for 396 Joint Secretaries and Policy Planning and Management Courses (PPMC) for 133 Additional Secretaries, 537 officials were given special Foundation Training, 3 development courses for a2i, 10798 employees were trained with Short-term and workshop / seminar / symposium, 11070 govt. employees were trained with short-term courses through RPATC, 48 people had been trained on the SDGs in Bangladesh, 6 research work have completed, 20 publication have published to make professional, skilled, patriotic and qualified public servants in last three years. Besides, 63 secretary level officials respectively participated in the 1st and 2nd Policy Dialogue. Recently, Digital Enterprise Resource Planning System, Online International Standard Journal, Digital Library and Online Examination system had been introduced. IPS-TQM Project had completed successfully.

**6.2.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Providing foundation training and training on various relevant issues to Government Employees | **Training course conducted:** | | | | | | | | | |
| Foundation training | 1 | Number | 530 |  | 530 |  | 530 | 530 |  |
| ACAD | 150 |  | 150 |  | 150 | 150 |  |
| Senior Staff Course | 120 |  | 120 |  | 120 | 120 |  |
| Public Policy and Management Course | 40 |  | 40 |  | 40 | 40 |  |
| Special foundation course(40+) | 30 |  | 30 |  | 30 | 30 |  |
| Training of Trainer(TOT) | 60 |  | 60 |  | 60 | 60 |  |
| short courses | 300 |  | 300 |  | 300 | 300 |  |
| Staff training | Person  (thousand) | 3.6 |  | 3.6 |  | 3.6 | 3.6 |  |
| 1. Provide assistance to government officers for higher education/ study tour and research | Employee sent foreign study tour | 1 | Number  (person) | 400 |  | 400 |  | 400 | 400 |  |
| International Partnership exchange/ Pogramme | Number | 2 |  | 2 |  | 2 | 2 |  |
| International workshop/  Seminar/ conference | Number | 30 |  | 10 |  | 10 | 10 |  |
| 1. Organize and implement different types of workshops /seminars/conferences on governance and other relevant issues | Workshop/ seminar/ conference organized | 1 | Number | 28 |  | 30 |  | 30 | 30 |  |
| 1. Research/Publication. | Different kinds of Journal/Periodical published | 2 | Number | 10 |  | 10 |  | 10 | 10 |  |
| Research Conducted | 1 | Number | 4 |  | 4 |  | 4 | 4 |  |

**6.2.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.3 Bangladesh Institute of Administration and Management (BIAM)**

**6.3.1 Recent Achievements**: BIAM Foundation's main and regional office provided basic training and other courses to 5950 govt. employees of different ministries/divisions/departments/organizations in the last 03 FY. Besides, the Foundation organized 370 human resource management seminars and workshops including 50 international seminars.

**6.3.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Providing foundation training and training on various relevant issues to Government Employees | **Training course conducted:** | | | | | | | | | |
| Foundation training(Health Cadre) | 1 | Number (Person) | 120 |  | 240 |  | 240 | 240 |  |
| Foundation training of BCS Cadre Employees | 50 |  | 50 |  | 50 | 50 |  |
| Other trainings | 903 |  | 940 |  | 977 | 950 |  |
| 1. Organise and implement different types of seminars/ workshops/ conferences on governance and other relevant issues | Seminars/ workshops conferences | 1 | Number (persons) | 103 |  | 160 |  | 160 | 160 |  |

**6.3.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.4 Bangladesh Retired Government Employees' Welfare Association**

**6.4.1 Recent Achievements**: In last three financial years, Bangladesh Retired Government Employees' Welfare Association had provided financial assistance to 5340 poor and destitute pensioners as one-time grants and stipends to 9741 children of poor pensioners and health care services to 58518 persons. A hospital-cum-office building with the facility of pathological laboratory had been constructed at Association’s own land in Dhaka. Moreover, the Association had published two half yearly magazines named “Obasor Jibon” [Retired Life].

**6.4.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Provide medical services and financial support to the government employees | Financial assistance to the member of pensioners | 4 | Person  (thousand) | 3.70 |  | 4.10 |  | 4.50 | 4.80 |  |
| Financial assistance for marriage of pensioners’ daughters | 1.70 |  | 1.90 |  | 2.22 | 2.50 |  |
| Medicare services | 28.00 |  | 40.00 |  | 45.00 | 45.00 |  |
| 1. Provide education stipends to the children of the government employees | Education stipends provided | 4 | Person  (thousand) | 3.50 |  | 4.22 |  | 4.50 | 4.70 |  |

**6.4.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.5 Bangladesh Government Employees' Welfare Board**

**6.5.1 Recent Achievements**: In the last three financial year, Bangladesh Employees’ Welfare Board has provided Tk 35.99 crore, Tk 56.48 crore as education support to the sons/daughters of the 11-20 grade government employees and Tk 91.52 crore as Joint Insurance Benefit for the families of deceased govt. employees. Financial assistance of Tk 16.00 crore has been provided to the government employees for burial/funeral financial assistance. In the meantime, 30 new buses had been purchased for the last 03 fiscal year, and 7,484 staffs had been given tickets to avail transport facilities. 3,444 women had been trained in different trade courses from 5 Women Technical Training Centre.

**6.5.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Provide medical services and financial support to the government employees | **Financial assistance:** | | | | | | | | | |
| Burial/funeral/cremation | 4 | Number  (thousand) | 2.70 |  | 2.70 |  | 2.75 | 2.80 |  |
| Assistance to family for death on duty | 4 | Number (thousand) | 3.20 |  | 3.20 |  | 3.25 | 3.30 |  |
| Medical Grant | 4 | Number  (thousand | 1.80 |  | 1.90 |  | 1.95 | 2.00 |  |
| 1. Provide education stipends to the children of the government employees | Education stipends provided | 4 | Number (thousand) | 67.00 |  | 67.00 |  | 68.00 | 70.00 |  |
| 1. Provide transport facilities to the government employees for movement to and from offices | Tickets issued | 4 | Number (thousand) | 7.50 |  | 7.50 |  | 7.75 | 7.75 |  |

**6.5.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.6 BCS (Administration) Academy**

**6.6.1 Recent Achievements**: In the last 03 FY, BCS Administration Academy had conducted 13 Law and Administration courses for BCS (Administration) cadre officials, 06 Foundation Training courses for BCS Cadre officials, 01 SDGs related training course, 06 orientation courses for eligible Officers of UNO fit list, 05 courses for executive magistrates, 01 course on construction inspection and monitoring, 07 courses of Development and Administration for Deputy Secretaries promoted from other cadres, 05 government purchase management courses and including one Master’s in Public Policy and Management (MPPM) course total 54 courses, 1713 officers were trained from the courses. In the Masters in Public Policy and Management (MPPM) course, 68 Cadre Officials had been given Master's Degree, 52 Officials have been sent abroad on a short education tour to observe development activities. At this time, 24 workshops/ seminars/conferences had been organized and 04 scholarly articles had been published.

**6.6.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Providing foundation training and training on various relevant issues to Government Employees | **Training course conducted:** | | | | | | | | | |
| Law & administration | 1 | Number (Person) | 240 |  | 240 |  | 240 | 240 |  |
| Development Administration and Management | 35 |  | 35 |  | 35 | 35 |  |
| Foundation training | 120 |  | 120 |  | 120 | 120 |  |
| fit-listed UNOs training | 120 |  | 70 |  | 70 | 120 |  |
| SDGs training | 35 |  | 35 |  | 35 | 35 |  |
| Governance and innovation | 35 |  | 35 |  | 35 | 35 |  |
| Language Course | 35 |  | 35 |  | 35 | 35 |  |
| Executive Magistrate Course | 210 |  | 210 |  | 210 | 210 |  |
| 1. Provide assistance to government officers for higher training /education/ Study tour and research | Master’s Degree in Public Policy | 1 | Number (person) | 35 |  | 35 |  | 35 | 35 |  |
| 1. Organize foreign study tour/short course based on the results of different training | Foreign course | 1 | Number (person) | 48 |  | 43 |  | 43 | 43 |  |
| 1. Research and publication | Research | 1 | Number | 5 |  | 5 |  | 5 | 5 |  |
| 1. Organize and implement different types of workshops /seminars/conferences on governance and other relevant issues | Seminar/ workshop | 1 | Number | 32 |  | 10 |  | 10 | 10 |  |

**6.6.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.7 Field Administration (Divisional Commissioner's Office, Deputy Commissioner's Office, Upazila Nirbahi Officer's Office)**

**6.7.1 Recent Achievements**: In order to strengthen the field administration and increase its efficiency, 885 newly recruited Assistant Commissioners had been posted in the last 03 FY. In order to ensure fast and satisfactory services through e-service activities and fast internet to clients 4mbps Duplex Leased Line internet connection upgraded to 20Mbps in all the districts of the country. A total of 1,17,240 mobile courts had been conducted in the country for the prevention of eve-teasing and food adulteration, local and parliamentary elections and public examinations.

**6.7.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Take necessary action and arrange regular public hearing for disposal of public grievance | Public hearings held at the district levels | 2 | Number  (thousand) | 25.00 |  | 66.00 |  | 67.00 | 70.00 |  |
| Complaints disposed | (%) | 90 |  | 90 |  | 90 | 90 |  |
| 1. Provide assistance and coordinate for the implementation of development project, educational - cultural, poverty eradication, and social safety net activities | Coordination meetings held (development) | 3 | Number  (thousand) | 12.50 |  | 13.00 |  | 13.00 | 13.50 |  |
| Public examinations held | Number  (examinations) | 20 |  | 20 |  | 20 | 20 |  |
| TR, GR, FFW and other allowances programme implemented/ coordinated | Progress  (%) | 100 |  | 95 |  | 95 | 95 |  |
| 1. Coordinating law enforcing agencies' activities for improvement of law and order and conducting mobile courts | Coordination meetings held (law & order) | 3 | Number  (thousand) | 10.00 |  | 9.00 |  | 10.00 | 10.00 |  |
| Mobile courts conducted at district & upazila levels | 44.00 |  | 46.00 |  | 40.00 | 40.00 |  |
| 1. Provide assistance in the implementation of activities related local and national level elections and coordinate among different departments | Holding of elections supported & coordinated | 3 | Number (election) | 175 |  | 175 |  | 175 | 175 |  |
| 1. Organize meetings/programmes for creating public awareness on prevention of violence against women, eve-teasing, child marriage and food adulteration, harmful effects of narcotics and control of terrorism and extremism | Mass awareness meeting/ programmes held | 3 | Number  (thousand) | 20.00 |  | 20.00 |  | 20.00 | 25.00 |  |
| 1. Provide faster service delivery to the people through e-service centre at the field level | e-service provided (beneficiaries) | 3 | Number  (in lakh) | 20.00 |  | 21.00 |  | 22.00 | 22.00 |  |
| 1. Supervision and inspection of implementation of development projects | **Development projects/offices inspected by:** | | | | | | | | | |
| Divisional Commissioners | 3 | Number | 85 |  | 90 |  | 90 | 90 |  |
| Deputy Commissioners | Number  (thousand) | 3.00 |  | 3.00 |  | 3.00 | 3.00 |  |
| Upazila Nirbahi Officers | Number  (thousand) | 20.00 |  | 22.00 |  | 25.00 | 30.00 |  |

**6.7.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2018-19** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | **2021-22** | **2022-23** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
|  |  |  |  |  |  |  |  |

**6.8 Directorate of** **Printing and Publication**

**6.8.1 Recent Achievements**: In the last 03 fiscal year, 39.23 core impression official documents such as Gazettes, books, periodicals, registers, forms, note sheets, file covers, questions and answer papers of public and other examinations, documentaries, death references, debates of the Jatiya Sangsad, questions and answers and proceeds etc. had been printed and published by the Bangladesh Government Printing Press, the Government Printing Press and the Security Printing Press. Barisal Regional Office of Printing and Publication Directorate had started the activities for the purpose of supplying forms and stationery items.

**6.8.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Providing logistics and printing services to the ministry and subordinate offices | **Logistics printed supplied:** | | | | | | | | | |
| Gazettes, books, forms and registers | 1 | Number  (lakh) | 1700.50 |  | 1795 |  | 1800 | 1835 |  |
| Question papers for public, BCS and other examinations | 1600 |  | 1800 |  | 1900 | 1950 |  |
| Election related documents & ballot papers | 100 |  | 100 |  | 100 | 100 |  |
| Government cheques | 36 |  | 37.37 |  | 37.50 | 39.00 |  |
| Cause list, death reference, debates and question-answers of the Parliament | 450 |  | 460 |  | 470 | 480 |  |
| Books, forms and registers of defense forces | 95 |  | 110 |  | 110 | 115 |  |
| Government diary and calendar | 3.15 |  | 3.25 |  | 3.50 | 3.75 |  |
| Stationery items purchased/procured and distributed | Number | 135 |  | 150 |  | 160 | 160 |  |

**6.8.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.9 Government Transport Directorate**

**6.9.1 Recent Achievements**: In the last 3 years, 50 Sedan Cars, 30 BMW car, 2 AC minibus provided for Hon’ble Ministers/State Ministers/Personnel of same status and foreign delegates, and 196 Jeep for field administration, 6 Microbus, 49 Double cabin pickup, 84 Motor cycle, 37 Cabin cruiser were purchased for the official uses. In the said period, the Government Vehicle repair Workshop has performed 4222 major repair and 5922 minor repair of vehicles. Advanced technical training has been provided to the technical staff of 201. Besides, Provide training to 750 employees of different Position of this department to increase their efficiency. Training of 102 students of different technical education institutes has been provided. 108 employees have been recruited in different vacant posts.

**6.9.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Provide transport facilities to the government employees for movement to offices | Providing Transport with drivers for Foreign Delegates & VVIP/district pool/Upazila | 4 | Number | 64 |  | 120 |  | 130 | 140 |  |
| Repair/maintenance of vehicles | Number (thousand) | 6.50 |  | 4.50 |  | 4.60 | 4.70 |  |
| 1. Improvement of the government vehicle repair and servicing services | Training for Driver and mechanic | 4 | Number (person) | 800 |  | 500 |  | 300 | 350 |  |
| 1. Providing transport services to government Employees | Employee transport | 1 | Number (thousand) | 1.40 |  | 1.40 |  | 1.40 | 1.40 |  |

**6.9.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects**

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**6.10 Govt. Employees Hospital**

**6.10.1 Recent Achievement**: After being handed over to the Ministry of Public Administration, 6.41 lakh patient from outdoor department of the hospital and 11,934 patient took medical services in the last fiscal year.

**6.10.2 Activities, Output Indicators and Targets**

| **Activities** | **Output Indicator** | **Related Strategic Objectives** | **Unit** | **Revised Target** | **Actual** | **Target** | **Revised Target** | **Medium Term Targets** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019-20** | | **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| 1. Provide medical services and financial support to the government employees | Providing health services to government employee and their families | 4 | Number. of beneficiaries  taken outdoor  services  (thousand) | 240 |  | 250 |  | 255 | 260 |  |
| No. of beneficiaries  taken indoor  services  (thousand) | 4.10 |  | 415 |  | 4.20 | 4.25 |  |

**6.10.3 Medium Term Expenditure Estimates by Operational Unit, Programmes and Projects:**

Not Applicable

(Taka in Thousands)

| **Name of the Institutional Unit/Scheme/ Project** | **Related Activity** | **Actual**  **2019-20** | **Budget** | **Revised** | **Medium Term Expenditure Estimates** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2020-21** | | **2021-22** | **2022-23** | **2023-24** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |